

Form CAT01

Community asset transfer: application

Your details

Your Organisation

HULLAVINGTON PARISH COUNCIL

Contact name

MRS. SHARON NEAL

Position held

CLERK

Address

Postcode

Telephone

Email

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

LAND AT CORNER OF GARDNERS DRIVE .
REFER TO ATTACHED PLAN.

Summary of proposal

Why do you want the asset and how will this benefit the local community?

CONTINUATION OF CONTROL OF LEVEL OF
MAINTENANCE

Community use

Please explain how the asset will be used
(Please refer to questions 5-8 in the checklist - CAT02)

AS CURRENTLY USED



Form CAT02

Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work
	3. Will your organisation supervise use of the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how use will be supervised
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how your liabilities will be covered

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Council will only transfer assets that are fit for purpose
	6. Is it in the right location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Council will not transfer assets that increase unnecessary car use
	7. Is it safe?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Council will not transfer assets that are unsafe
	8. Does it have utilities? <i>N/A</i> (Water, electricity, drainage, etc)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no'- your application should explain if they are needed

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no'- please consult before submitting your application <i>NOTHING CHANGED ONLY OWNERSHIP</i>
	10. Have you consulted adjoining owners?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no'- please consult before submitting your application <i>NOT APPROPRIATE NO CHANGE OF USE</i>
	11. Have you consulted others affected by the proposal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no'- please consult before submitting your application <i>SEE ABOVE</i>
	12. Have you consulted the local Wiltshire Councillor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	13. Have you consulted the local Parish Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	14. Is there community support for the change of use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' - consider carefully whether you wish to proceed with your application

Legal

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should NOT explain implications ^{KNOWN. SEE WILTSHIRE COUNCIL}
16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should explain implications
17. Have you considered insurance cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application must explain implications
18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>		Your application must explain how you will deal with risks and liabilities ASBESTOS

Finance

Question	Yes	No	Note
19. Can you meet all conversion costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
20. Can you meet all capital maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
21. Can you meet all day-to-day running costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
22. Will you use the asset to generate income?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
23. Will any third party be assisting with the costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
24. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out how you will deal with contingencies
25. Are you prepared to pay for the asset ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out your offer

Management

Question	Yes	No	Note
26. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out who will manage the asset.
27. Will a management committee be set up?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work
28. Will users of the asset be involved?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work
29. Will someone be employed to manage the asset?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out how this will work

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

NO CHANGE OF USE
CONSIDERED SUITABLE NOW

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

(Please refer to questions 9-14 in the checklist - CAT02)

PARISH COUNCIL
NO CONCERNS RAISED

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

THROUGH PARISH COUNCIL INSURANCE

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset?

(Please refer to questions 19-23 in the checklist - CAT02)

THROUGH PRECEPT - AS LAST 12 YEARS
NO

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

(Please refer to questions 24-27 in the checklist - CAT02)

AS PREVIOUSLY

DECLARATION

I confirm that the details included in this application are correct

Signed:

SDNeal

Name (please print):

SHARON NEAL

Date:

29-6-16

Community Asset Transfer

